



"Always the last Saturday in August"

## SHIPPENSBURG CORN FESTIVAL ORGANIZATION

P. O. Box 704

Shippensburg, PA 17257-0704

717 532 5331 - President

[www.cornfestival.net](http://www.cornfestival.net)

September 2011

Dear Corn Festival Participant:

We are gearing up for another Corn Festival in Shippensburg, PA on Saturday, August 25, 2012. We invite you to join our celebration. The thousands of people who attend our festivities will enjoy your craft(s) stand. The 2012 Festival will be held rain or shine from 8:00 a.m. to 4:00 p.m.

Please review the information below that summarizes the regulations, which must be adhered to as a condition of participation in the Festival.

- Deadline for applications is **January 31, 2012**. Please note that submission of an application does not guarantee acceptance and participation in a previous year does not automatically register you for an upcoming year.
- Applications received after January 31, 2012 will be reviewed and accepted on a space available basis only.
- All applications must include a stamped, self-addressed envelope that we will use to contact you.
- If you are accepted into the Corn Festival, confirmation will be sent on or around March 30, 2012. With your confirmation you will be advised of any restrictions and you will learn of your location and space number for the 2012 festival.
- Attach current photographs and a detailed description of your craft(s) to the application. (Items must be clearly visible). Photographs will become property of the Corn Festival Committee.
- We cannot guarantee particular locations and spaces from year to year. Even if you have participated in a previous Corn Festival, you may be assigned to a different location.
- **You can apply for either a 10 X 10 space at \$80 or a 10 deep X 20 wide space at \$100** – (make check payable to: Shippensburg Corn Festival) and submit with your completed application. Please also enclose a self-addressed stamped envelope.
- Sidewalks may not be used for storage of your items and will be kept free. You must confine yourself to your space and will not be allowed table and/or chairs outside of your assigned area.
- We assume photographic rights for publicity purposes. If you object to this, please let us know in writing and submit with your application.

We sincerely welcome back those who have participated previously and also extend a friendly welcome to our newcomers.

Sincerely,  
The Craft Committee  
Shippensburg Corn Festival

### Show Rules

- Limited to quality handcrafted crafts, original art, and antiques only. All craft items offered for sale must be handcrafted by the individual or by members of the organization renting the space.
- No commercially made items may be sold i.e. Toland Flags, Boyd's Bears, TY Beanie Babies, berry garlands, etc. Kit crafts are not acceptable.
- Members of Craft Committee will check your display on the day of the festival and will reserve the right to ask you to remove unacceptable items from your table. Failure to comply may result in closure of your space.
- **No pets** are permitted throughout the festival.
- You may not sublet your space.
- Each applicant must submit photographs of his or her craft along with a detailed description, regardless of previous participation. Photographs will become property of the Corn Festival. Your application will be rejected if photographs are not included.
- No refund after applicant has been accepted.
- All vendors accepted in the Shippensburg Corn Festival are granted permits for soliciting as required by the Borough of Shippensburg.
- Vendor is responsible for collecting and reporting Pennsylvania Sales Tax.

### Display Regulations

- Show time: 8:00 a.m. until 4:00 p.m. Rain or shine.
- Set-up time begins at 5:00 a.m. You are permitted to unload your wares onto the sidewalk prior to **5:00 a.m. and immediately move your vehicle to off-street parking.**
- Display must be complete by 8:00 a.m. and remain intact until 4:00 p.m. at which time you must begin teardown onto the sidewalk.
- It is very important that you unload your vehicle and take it to off-street parking as quickly as possible, to alleviate traffic congestion. Vehicles **must be in off-street parking by 7:30 am and are not permitted back on the street until after 4:15 pm** for safety reasons. The festival closes at 4 pm at which time your stand can be broken down to the sidewalk. Vehicles are not allowed on festival grounds until 4:15 pm and must be parked close to the curb for loading.
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- If for any reason you feel the need to pack up your merchandise before 4 pm (due to heavy rain, etc.), you are not permitted to remove your crafts from your area before the allotted time; failure to adhere to these rules may result in permanent suspension from festival.
- ***The middle of the street has to be kept clear of parked cars at all times during unloading or loading.***
- Vendors must have their wares off the street by 6:00 p.m. for street cleaning.
- Vendors are responsible to find their own off-street parking. You must park in a legal parking area and display your Festival tag with space number.
- No cars or vans are to be parked within the festival area.
- Spaces are **10' X 10' or 10' deep X 20' wide**. All spaces are outdoors.
- ***Vendors must have a display of and sell their wares in the allotted space.***
- Electricity is not provided. Any electric cords in sidewalk or edge of curb must be taped down.
- Oversized trucks, campers, and RVs are not permitted within festival limits.
- Please leave your display area as you found it – clean and free of litter.
- Please use the ***“Corn Theme”*** in your display – i.e. cornhusks, country dress, etc.
- We encourage demonstration of your craft.
- If you have any questions, please contact the Craft chair through the website: [www.cornfestival.net](http://www.cornfestival.net)

32<sup>nd</sup> Annual Shippensburg Corn Festival Craft Application  
August 25, 2012  
8 am to 4 pm - rain or shine  
**Application deadline: January 31, 2012**

Please include all of the following: (You will not be considered for participation by the committee if any of the items below are not included.)

- Completed application signed by all participants
- Check or money order for \$80 or \$100 made payable to: Shippensburg Corn Festival. Business sized or larger, self-addressed stamped envelope (for status of acceptance or non-acceptance)
- Photos of each craft listed (current, clear and close-up)

First \_\_\_\_\_ Last \_\_\_\_\_ Business \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_ Sales Tax License # \_\_\_\_\_

E-mail \_\_\_\_\_ (please print very clearly)

I request a 10' deep X 10' wide space\_\_\_\_\_ \$80                      I request a 10' deep X 20' wide space\_\_\_\_\_ \$100

Mandatory description of items for sale: List and describe everything you plan to sell. Only items handcrafted by the participating individual are acceptable. No commercially made items such as Toland Flags, Boyd's Bears, Ty Beanie Babies, Berry Garlands, etc. may be sold. (Please use back of sheet to describe your craft(s).)

In addition to the mandatory description of all items for sale, summarize (6 words or less) your wares for advertising purposes (i.e. pottery, crocheted items, woodcraft, photography, etc.).

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*I certify that all the items to be offered for sale have been handcrafted by me; and I understand that if any items on my display are not handcrafted by me, I will be asked to remove them. The person or entity hereby agrees that they shall indemnify and hold harmless the Shippensburg Corn Festival and the Borough of Shippensburg against any liability for all claims of damages to property or persons arising out of or resulting from the conduct and activities of the applicant, its agents, employees and representatives.*

SIGNATURES(s) \_\_\_\_\_ Date \_\_\_\_\_

Mail Completed Application, current photographs, return envelope, and check to:

Shippensburg Corn Festival  
ATTN: Craft Committee  
P. O. Box 704  
Shippensburg, PA 17257